

BOARD MEETING NOTICE AND AGENDA

EL RANCHO UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Education
Conducting the District's Business in Public

**Pico Rivera City Hall
6615 Passons Boulevard
Pico Rivera, CA 90660**

February 14, 2013

Closed Session – 6:00 p.m.

Open Session – 7:30 p.m.

Persons in the audience during the meeting of the Board of Education are asked to not talk during presentations or the meeting. If conversation needs to take place, please do so outside of the Board Meeting so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

AGENDA

1. CALL TO ORDER

The meeting was called to order by _____, President, at _____ p.m.

1.1 **ROLL CALL – Members of the Board of Education**

Delia Alvidrez, President
Rita Jo Ramirez, Vice President
Rachel Canchola, Clerk
Alfred Renteria, Jr., Member
Dr. Joseph Rivera, Member

1.2 **ROLL CALL – Members of the Administrative Cabinet**

Norbert D. Genis, Interim Superintendent
Roxane Fuentes, Assistant Superintendent, Educational Services
Mark Matthews, Director, Human Resources
Dr. Christopher Gutierrez-Lohrman, Director, Student Services
Pearl Iizuka, Consultant, Business Services

2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION

Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.

- 4.1** Student Discipline (Pursuant to Education Code § 35146; § 48918 (c))
Student Nos. 14-2012/2013 through 15-2012/2013
- 4.2** Public Employee Appointment/Employment (Pursuant to Government Code §54957)
Certificated Personnel Register No. 13-2012/2013
Classified Personnel Register No. 8-2012/2013
- 4.3** Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)
- 4.4** Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representative: Mark Matthews, Director, Human Resources
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees
- 4.5** Conference with Legal Counsel – Anticipated/Existing Litigation (Pursuant to subdivisions (a-c) of Government Code §54956.9)
- 4.6** Discussion: Superintendent Search

5. RECONVENE IN OPEN SESSION – 7:30 p.m.

5.1 PLEDGE OF ALLEGIANCE

RECORDER	Sandy Watkins
INTERPRETER	Herlinda Acevedo
VISITORS	Register No. 21-2012/2013

6. STUDENT REPORTS

- 6.1** ASB President, El Rancho High School, Samantha Herrera
- 6.2** ASB Spokesperson, Salazar High School, Angelina Rosas

7. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

8. ADOPTION OF AGENDA

Recommendation is made that the Agenda be adopted as submitted.

(Reference pages 1-21)

M _____ S _____ Vote _____

9. PUBLIC HEARING

9.1 Public Hearing regarding ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2012-2013 school year. (Item 16.5 A)

(Reference page 22)

9.2 Public Hearing regarding CSEA's Initial Proposal between the California School Employees Association (CSEA) and El Rancho Unified School District (ERUSD) for the 2012-2013 school year. (Item 16.5 B)

(Reference page 23)

10. AWARDS AND RECOGNITIONS

This is the time on the agenda when the Board recognizes personnel, school(s), and/or District programs.

10.1 South Ranchito Elementary School Presentation
Principal, Margaret Norman; Student Government President, Ulises Villegas
(Reference page 24)

10.2 Recognition of Juan Navarro, El Rancho High School student, Whittier Narrows Nature Center Association Scholarship Recipient
(Reference page 25)

11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker's card)

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.

13. SUPERINTENDENT'S REPORT

The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.

14. CONSENT AGENDA

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

HEARING SESSION: (Blue speaker's card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only**. Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.

M _____ S _____

14.1 SUPERINTENDENT'S OFFICE – Norbert Genis: 801-5199

- A. Approve the Minutes of the Board of Education's Special Meeting held January 12, 2013 and the Regular Meeting held January 17, 2013.
(Reference pages 26-39)

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Approve attendance to the Picture Exchange Communication System (PECS) Basic Training, to be held February 25-26, 2013 at the Courtyard Marriott, San Diego, CA; and the Level 2: Advanced Training, to be held on April 22-23, 2013 in Anaheim, CA. Two (2) certificated El Rancho Unified School District employees will attend. Total estimated expenditure of \$1,621.81 is payable from the Special Education Professional Development Funds.
(Reference page 40)

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- B. Approve attendance to the *Center for Autism & Related Disorders (CARD) Intensive Autism Supervisor Training* to be held June 20-30, 2013 in Tarzana, CA. Registration, mileage and meals for one certificated employee are a total of \$4,231.66, payable from Federal and State Special Education Professional Development Funds.
(Reference page 41)
- C. Approve attendance to the *Social Thinking Conference*, to be held February 28, 2013 through March 1, 2013 in San Diego, CA. The employee will pay for lodging, transportation, meals and mileage. Registration, for one certificated employee, is a total of \$340.00, payable from Federal and State Special Education Professional Development Funds.
(Reference page 42)
- D. Approve attendance to the *Bullet Proof Mind Active Shooter Events Training*; presented by the San Bernardino County Law Enforcement Training Managers' Association, to be held March 5, 2013, in Fontana, CA. Four (4) El Rancho Unified School District employees and one (1) Sherriff's deputy will attend. The attendees will pay for mileage and meals associated with this training. Total estimated expenditure of \$200.00 is payable from the Safe Schools/Healthy Students Grant Funds.
(Reference page 43)
- E. Approve extended educational field trip for thirty one (31) students and four (4) staff members to attend a mandatory retreat as part of the "Every 15 Minutes" Program at the De Paul Retreat Center in Montebello, CA; to be held on April 17, 2013 to April 18, 2013. Total expenditure of \$2,910.00 will be payable from the Safe Schools/Healthy Students Grant Funds; to be reimbursed by Teen Choices 5 Grant through the California Highway Patrol.
(Reference page 44)
- F. Approve Contract Agreement with *Under the Stars Events*, to supply and apply professional make-up for the implementation of the "Every 15 Minutes" Program, effective March 21, 2013 & April 17, 2013. Expenditures with an amount not to exceed \$800.00 are payable from the Safe Schools/Healthy Students Grant Funds.
(Reference page 45)
- G. Approve consultant agreement with *Intercommunity Counseling Center*, to provide mental health and counseling services for the 2012/2013 school year, effective February 15, 2013 to June 30, 2013. The consultant will provide services to the students and families of El Rancho Unified School District at no cost to the District.
(Reference page 46)

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- H. Approve equipment maintenance agreement with *Image Works* for one ImageMaker Plus C and one laminator. The contract is from March 25, 2013 to March 24, 2015 in the amount of \$1,368.00 for both machines, payable through the Safe Schools/Healthy Student Grant Funds.
(Reference page 47)
- I. Approve Contract Agreement with *Sepia Productions Inc.*, to video record, and provide 100 complete DVDs for the “Every 15 Minutes” Program, effective April 17-18, 2013, with an amount not to exceed \$5,000.00 payable from the Safe School/Healthy Students Grant Funds.
(Reference page 48)
- J. Approve/Ratify Master Contract between El Rancho Unified School District and *Gallagher Pediatric Therapy*, a nonpublic agency for special education students, to provide physical therapy services to students effective July 1, 2012 to June 30, 2013. El Rancho Unified School District students will receive services by this agency as defined in Item 18 under General Provisions with payment not to exceed \$38,000.00 in accordance with Education Code Sections 56035, 56365-56366 and 56740, payable through State and Federal Special Education Funds.
(Reference page 49)
- K. Amend/Ratify Individual Service Tuition Agreement between El Rancho Unified School District and *Zinsmeyer Academy*, Item 14.2D, Board approved September 13, 2012. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$37,041.60 ~~\$35,090.85~~ is payable through the Federal and State Special Education Funds.
(Reference page 50)
- L. Amend/Ratify Individual Service Tuition Agreement between El Rancho Unified School District and *Autism Spectrum Therapies*, Item 13.2K, Board approved November 8, 2012. An El Rancho Unified School District student is to receive services from this agency from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$36,750.00 ~~\$35,550.00~~ is payable through the Federal and State Special Education Funds.
(Reference page 51)

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

M. Amend/Ratify Individual Service Tuition Agreement between El Rancho Unified School District and *Speech and Language Development Center*, Item 14.2I, Board approved September 13, 2012. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$62,392.00 ~~\$47,398.00~~ is payable through Federal and State Special Education Funds.

(Reference page 52)

N. Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Professional Tutors of America, Inc.* An El Rancho Unified School District student is to receive services from this agency from February 1, 2013 to June 30, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$2,470.00 is payable through the Federal and State Special Education Funds.

(Reference page 53)

O. Approve Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Spectrum Center Schools*, a Collaborative Classroom Model partnership for the 2013/2014 and 2014/2015 school years so that El Rancho Unified School District students may attend this program in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditures of \$661,000.00 for the 2013/2014 school year and \$630,400.00 for the 2014/2015 school year will be made payable through Federal and State Special Education Funds.

(Reference page 54)

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

A. Approve/Ratify attendance for ten (10) certificated staff members to the East Whittier City School District Project GLAD™ training January 29 – 30, 2013, and February 25 – March 1, 2013. Total expenditure of \$8,060.00 is payable from Centralized Title I PI Set Aside – PI LEA Professional Development Funds.

(Reference pages 55-56)

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- B. Approve extended educational field trip for 45 Rivera Middle School students and five (5) certificated staff members to the Desert Sun Science Center's AstroCamp Program in the San Jacinto Mountains, CA, Friday, February 22, 2013 through Sunday, February 24, 2013. Total expenditure for participants of \$10,125.00 is payable from fundraisers and parents. Total expenditure of \$300.00 for substitute teachers is payable from Rivera Middle School General Funds.

(Reference pages 57-58)

- C. Approve extended educational field trip for twenty (20) Rio Vista Elementary School fifth grade students, two (2) certificated staff members, one (1) parent volunteer, and one (1) alternate certificated administrator to the NatureBridge Residential Science Camp in the Santa Monica Mountains, California, Monday, March 4, 2013 through Wednesday, March 6, 2013. Total expenditure of \$4,785.00 for participant costs, PTC transportation, and substitute teacher is payable from Rio Vista Elementary School Title I Funds, PTO Funds, donations and parent support.

(Reference pages 59-60)

- D. Approve educational field trip for thirty-five (35) students from Rio Vista and Magee Elementary schools, three (3) certificated staff members, and fifteen (15) parent chaperones to the Los Angeles County Science Olympiad at Occidental College on Saturday, February 23, 2013. Total expenditure of \$650.00 for PTC transportation is payable (50% each) from Rio Vista Elementary School and Magee Elementary School Title I Funds.

(Reference pages 61-62)

- E. Approve participation for 18 El Rancho High School varsity baseball team students and three (3) certificated staff members in the Righetti High School Easter Tournament Monday, April 1, 2013 through Thursday, April 4, 2013 (Spring Break) in Santa Maria, CA. Accommodations will be at the Santa Maria Inn. Certificated staff will drive Budget Rent A Car Vans and parents will provide private transportation; insurance forms will be on file. Total expenditure of \$5,004.00 is payable from El Rancho High School ASB Baseball Funds, student fundraisers and parents.

(Reference pages 63-64)

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- F. Approve participation for eight (8) El Rancho High School wrestling team students and two (2) certificated staff members, and one (1) assistant walk-on coach in the California Interscholastic Federation (CIF) Regional Wrestling Tournament at Moorpark High School departing Thursday, February 15, 2013 and returning Saturday, February 17, 2013. Accommodations will be at the Best Western and transportation will be provided by El Rancho Vans. Total expenditure of \$900.00 for transportation, accommodations, and meals is payable from El Rancho High School ASB Wrestling Fundraiser Funds.
(Reference pages 65-66)
- G. Approve consultant agreement with accompanist Lindsey Hundley to assist El Rancho High School Drama Department students, effective April 25, 2013 through May 11, 2013. Total expenditure of \$2,000.00 is payable from El Rancho High School General Funds.
(Reference pages 67-68)
- H. Approve consultant agreement with Dr. Tim Naftali to present at the Teaching American History Seminar on Thursday, February 28, 2013. Total expenditure of \$250.00 for consultant fee is payable from Teaching American History (TAH) Grant Funds.
(Reference pages 69-70)
- I. Approve the submission of the 2012-2013 Single Plan for Student Achievement revision for all listed schools. *Documents are available for review at the District Office.*
(Reference page 71)

14.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

- A. Approve/Ratify Business Services reports for the month of January 2013.
(Reference pages 72-74)
- B. Approve appointment of members to serve on the Citizens' Bond Oversight Committee. Appointment shall be effective February 15, 2013 for a two-year term which expires in 2015.
(Reference pages 75-80)
- C. Approve the return of network e-waste equipment to Cisco Systems, Inc. for disposal. Equipment was replaced as part of the District network installation project.
(Reference pages 81-105)

14.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

- D. Approve twelve (12) month service agreement with Verizon Wireless to provide cellular and smart phone services as part of the District E-Rate funding process.
(Reference pages 106-111)
- E. Approve contract agreement between El Rancho Unified School District and Del Terra Group to provide project management services for the El Rancho High School boys' and girls' shower/locker room renovation, swimming pool replacement and ADA upgrades project. Total contract cost \$ _____ payable from Measure "A" General Obligation Bond Funds.
(Reference pages 112-154)
- F. Approve to award Bid No.2012/2013-627 to Cybertek for the purchase of Local Area Network Switching for installation at North Ranchito Elementary, Rio Vista Elementary, Valencia Elementary, and Magee Elementary for a total bid amount of \$96,314.40.
(Reference page 155)
- G. Approve to award Bid No. 2012/2013-628 to AAA Solar Electric, Inc. for Cat-6 Cabling for Magee Elementary, North Ranchito Elementary, Rio Vista Elementary, and Valencia Elementary Schools for a total base bid contract cost of \$435,758.29. Total project cost payable from Measure EE Bond Funds.
(Reference pages 156-179)

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- A. Approve/Ratify Certificated Personnel Register No. 13-2012/2013
(Reference pages 180-199)
 - 1. Authorization & Ratification of Employment
 - a. Substitute Preschool Teachers (2)
Funding Source: State Preschool
Eff: 2/15/13
Segura, Rita
Zazueta, Blanca
 - b. Substitute Teachers (2)
Funding Source: District General Funds
Eff: 1/29/13
Brown, Alexandra A.
Rico, Christine

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- c. Long Term Substitute Teachers (2)
Funding Source: District General Funds
Eff: 1/11/13
Luna, Maya (North Park Middle)
Funding Source: Special Education Funds
Eff: 2/12/13
Ramos, Araceli (Durfee Elementary)
 - d. Long Term Substitute Teacher (1)
Funding Source: Title 1
Eff: 1/28/13
Leonardi, Kendra (Private Schools)
2. Authorization of Request for Voluntary Reduction of Assignment:
 - a. Mental Health Counselor (1) – Student Services
Eff: 1/23/13
Trujillo, Shireen (From 100% to 60%)
 3. Authorization of Request for Leave under the Family Medical Leave Act (FMLA) and Personal Unpaid Leave of Absence:
 - a. Elementary Teacher (1) – Rio Vista Elementary
Eff: 2/22/13 – 5/17/13 (FMLA)
Eff: 5/20/13 – 6/07/13 (Personal LOA)
Juarez, Alejandra B.
 4. Authorization of Request for Leave of Absence under the Family Medical Leave Act (FMLA):
 - a. Special Education Teacher (1) – North Park Middle
Eff: 2/4/13 – 3/4/13
Chita-Williams, Roxana
 5. Authorization of Request for Unpaid Leave of Absence:
 - a. Elementary Teacher (1) – Magee Elementary
Eff: 3/1/13 – 6/30/13
Hampton, Kathleen
 6. Authorization of Request for Early Retirement:
 - a. Secondary Teacher (1) – El Rancho High
Eff: 6/8/13
Cadena, Elisa

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

7. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:
HUMAN RESOURCES:

a. Supplemental Pay Assignment

Certificated Staff Members (2) – El Rancho High

Expenditure: \$6,599.27

Funding Source: District General Funds

Eff: 2/15/13 – 5/31/13

Staff

Assignment

Pringle, John

Swimming, Varsity Boys

Correa, Gerardo

Swimming, Frosh/Soph Boys

b. Supplemental Pay Assignment

Certificated Staff Members (2) – Salazar High

Expenditure: \$2,436.76

Funding Source: District General Funds

Eff: 1/26/13 – 6/6/13 (second semester)

Staff

Assignment

Galarza, Carlos

Yearbook

Walker, Earnestine

Newspaper

EDUCATIONAL SERVICES

c. Stipend Assignment

Certificated Staff Member (1) – Ruben Salazar High

Total Expenditure: \$1,500.00

Funding Source: EIA/SCE Funds

Eff: 2/15/13 – 6/6/13

Martinez, Arianne

d. Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (8) – One from each elementary school

Total Expenditure: \$7,087.08

Funding Source: Centralized General Testing Funds

Eff: 2/15/13 – 6/6/13, not to exceed 22 hours each

Hernandez, Anna

Rio Vista Elementary

Hernandez, Jose

S. Ranchito Elementary

Lopez, Margarita

Rivera Elementary

Lopez, Rita

Birney Elementary

Martinez, Diane

Magee Elementary

Pañeda, Aracely

N. Ranchito Elementary

Sermeno, David

Durfee Elementary

Stinson, Sharon

Valencia Elementary

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

e. Amend Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (23) – Various school sites

Total Expenditure: \$13,892.29

Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds

Eff: 11/9/12 – 6/7/13, not to exceed 15 hours each

Aguirre, Rachel (Birney Elementary)

Anaya, Arlene (South Ranchito Elementary)

Arrata Romero, Diana (Rivera Elementary)

Brown, Charlene (El Rancho High)

~~Cadena, Chris (Valencia Elementary)~~

Chiboucas, Gigi (Rivera Middle)

Crook, Susan (Rio Vista Elementary)

Diaz, Evette (Salazar High)

Estrada, Susan (South Ranchito Elementary)

Fisher, Ana (Durfee Elementary)

Garcia, Shauna (Durfee Elementary)

Hidalgo, Veronica (Magee Elementary)

Knapp, Dean (Magee Elementary)

Lam, Dawn (El Rancho High)

Madina, David (North Park Middle)

Martinez, Martin (El Rancho High)

Novalis, Leslie (Rivera Middle)

Pardee, Summer (Burke Middle)

~~Rodriguez, Maria (Magee Elementary)~~

Salcido, Paula (N. Ranchito Elementary)

Somarriba, Lorena (Rio Vista Elementary)

Tanielu, Maritel (North Park Middle)

Taylor, Barbara (Rivera Elementary)

Vega, Paulina (Valencia Elementary)

Ziola, Patty (Valencia Elementary)

f. Extra-Duty, Extra-Pay Assignment

Certificated Administrator (1)

Certificated Staff Members (24) – North Ranchito Elementary

Total Expenditure: \$9,277.49

Funding Source: 45% Title I and 55% EIA/LEP Funds

Eff: 2/15/13 – 6/1/13, not to exceed 44 hours each

Certificated Administrator:

Alvarez, Cynthia

Certificated Staff:

Barrera, Elizabeth

Paneda, Aracely

Peshkepia, Tina Marie

Renfrew, Neysa

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

Alternates:

Alderete, Elisa
Cochran, Charlotte
Dickinson, Janice
Gonzalez, Maria
Gutierrez, Cristina
Hernandez, Rosie
Ibbs, Rose
Lohora, Raul
Lopez, Leticia
Mattingly, Lisa
Mortenson, Ryan
Munoz, Jose
Navarro-Meunzel, Lisa
Ortiz, Lillian
Perez, Robert
Salcido, Paula
Samblotte, Yvette
Spencer, Raul
Velasco, Denise
Wingate, Christi

- g. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (8) – Valencia Elementary
Total Expenditure: \$5,154.24
Funding Source: Title I Funds
Eff: 2/15/13 – 5/17/13, not to exceed 32 hours each
Cano, Laura
Carrera, Nancy
Vigil, Magdalena
Ziola, Patricia

- B. Approve/Ratify Classified Personnel Register No. 8-2012/2013
(Reference pages 200-215)

1. Authorization of Employment:
a. Personnel Secretary (1) – Human Resources
Expenditure: \$3,527.00/mo.
Funding Source: District General Funds
Eff: 2/15/13
Rodriguez, Sandra A.

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- b. Department Secretary (1) – Student Services
Payable at: \$3,933.00/mo.
Funding Source: District General Funds
Eff: 2/21/13
Lilley, Sonia
 - c. Electrical Crew Leader
Payable at: \$4,629.00/mo.
Eff: 2/15/13
Cazares, Marco
2. Authorization & Ratification of Out-of-Category Assignment:
- a. Cook/Baker (1) – Valencia
Payable at: \$2,059.75/mo.
Funding Source: Food Services
Eff: 1/22/13
Torres, Angelica
3. Authorization & Ratification of Substitute Employment:
- a. Cafeteria Helper I Substitutes (2) – Food Services
Payable at: \$10.67/hr.
Funding Source: Food Services
Eff: 2/1/13
Losoya, Debbie
Sandoval, Claudia
4. Authorization & Ratification of Unclassified Employment:
- a. Girls Frosh/Soph Volleyball Coach (1) – El Rancho High
Payable at: \$2,123.00/per coach
Funding Source: District General Funds
Eff: 7/1/12 – 11/30/12
Sanchez, Freddy
 - b. College Tutors (2) - Durfee
Payable at: \$13.24 hr.
Funding Source: Title I
Eff: 1/28/13 – 6/6/13
Zapata, David
Funding Source: EIA/SCE
Eff: 2/15/13 – 6/6/13
Panganiban, Karen

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- c. Instructional Aide Trainee (2)
Payable at: \$10.13 hr.
Funding Source: Title I
Eff: 1/14/13 – 6/6/13
Bernal, Carmen – Rivera Elementary
Funding Source: District Funding
Eff: 1/23/13 – 6/6/13
Pacheco, Carlos – South Ranchito

- 5. Authorization & Ratification of Resignation:
 - a. Behavior Technician (1) – El Rancho High
Eff: 1/22/13
Melara, Rafael
 - b. Special Ed. Instructional Aide (1) – Rio Vista
Eff: 1/23/13
Cruz, Matthew

- 6. Authorization & Ratification of Early Retirement:
 - a. Inst. Aide/L.H. (1) - North Ranchito
Eff: 2/6/13
Evitts, Lucinda

- 7. Authorization & Ratification of Retirement:
 - a. Cafeteria Helper I (1) – El Rancho High
Eff: 12/30/12
Samaduroff, Marilyn
 - b. Inst. Aide/L.H. (1) – El Rancho High
Eff: 1/31/13
Bustillos, Manuel

- 8. Classified Layoffs for the 2012-2013 School Year:
 - a. Notice of Layoff (1)
Eff: 4/11/13
Instructional Aide I (1 position)

15. CONSENT AGENDA VOTE

M _____ S _____ Vote _____

16. NEW BUSINESS – ACTION ITEMS

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

16.1 SUPERINTENDENT’S OFFICE – Norbert Genis: 801-5199

- A. Adopt Resolution No. 18-2012/2013 declaring that Board Member Rita Jo Ramirez was absent from the January 17, 2013 regular board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

(Reference pages 216-217)

M_____S_____Vote_____

- B. Adopt Resolution No. 19-2012/2013 declaring that Board Member Dr. Joseph Rivera was absent from the January 17, 2013 regular board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

(Reference pages 218-219)

M_____S_____Vote_____

- C. Approve six (6) representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County) to serve for a two-year term from April 1, 2013 through March 31, 2015.

(Reference pages 220-231)

M_____S_____Vote_____

- D. Approve Civic Center Use of School Facilities application for the El Rancho High School Teen Court Foundation, a 501(c) 3 charitable organization, to hold charitable bingo on the first and third Saturday of the month at El Rancho High School effective February 15, 2013. Proceeds from the charity events will support the El Rancho High School Teen Court Program.

(Reference pages 232-252)

M_____S_____Vote_____

16.1 SUPERINTENDENT'S OFFICE – Norbert Genis: 801-5199

- E. Approve the selection of _____ to engage in the selection of a Superintendent for the El Rancho Unified School District in accordance with the provisions of the contract which are subject to approval.
(Reference page 253)

M _____ S _____ Vote _____

16.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Approve Student Expulsion: Student #14-2012/2013
(Reference pages 254-260)

M _____ S _____ Vote _____

- B. Approve Student Expulsion: Student #15-2012/2013
(Reference pages 261-267)

M _____ S _____ Vote _____

- C. Approve first reading of *new* Board Policy and Administrative Regulation 5112.3, Students, Student Leave of Absence.
(Reference pages 268-271)

M _____ S _____ Vote _____

- D. Approve first reading of *revised* Board Policy 5116, Students, School Attendance Boundaries.
(Reference pages 272-274)

M _____ S _____ Vote _____

- E. Approve first reading of *revised* Board Policy and Administrative Regulation 5116.1, Students, Intradistrict Open Enrollment.
(Reference pages 275-281)

M _____ S _____ Vote _____

- F. Approve second reading and adopt *new* Board Policy and Administrative Regulation 5126, Students, Awards for Achievement.
(Reference pages 282-287)

M _____ S _____ Vote _____

16.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- G. Approve first reading of *new* Board Policy and Administrative Regulation 5141.6, Students, School Health Services.
(Reference pages 288-297)

M_____S_____Vote_____

- H. Approve second reading and adopt *revised* Administrative Regulation 5144.2, Students, Suspension and Expulsion/Due Process (Students with Disabilities).
(Reference pages 298-311)

M_____S_____Vote_____

- I. Approve first reading of *new* Board Policy and Administrative Regulation 5148.3, Students, Preschool/Early Childhood Education.
(Reference pages 312-320)

M_____S_____Vote_____

16.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- A. Approve second reading and adopt *revised* Board Policy 0410, Philosophy-Goals-Objectives and Comprehensive Plans, Nondiscrimination in District Programs and Activities.
(Reference pages 321-324)

M_____S_____Vote_____

- B. Approve first reading of *revised* Board Policy and Administrative Regulation 1312.3, Community Relations, Uniform Complaint Procedures.
(Reference pages 325-347)

M_____S_____Vote_____

- C. Approve second reading and adopt *revised* Board Policy 6145.2, Instruction, Interscholastic Competition.
(Reference pages 348-350)

M_____S_____Vote_____

- D. Approve first reading of *revised* Board Policy 6146.4, Instruction, Differential Graduation and Competency Standards for Students with Disabilities.
(Reference pages 351-353)

M_____S_____Vote_____

16.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- E. Approve second reading and adopt *revised* Board Policy and Administrative Regulation 6159, Instruction, Individualized Education Program.
(Reference pages 354-381)

M_____S_____Vote_____

- F. Approve second reading and adopt *revised* Board Policy and Administrative Regulation 6164.4, Instruction, Identification of Individuals for Special Education.
(Reference pages 382-397)

M_____S_____Vote_____

16.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

None

16.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- A. Accept ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for negotiations for the 2012-2013 school year.
(Reference pages 398-399)

M_____S_____Vote_____

- B. Accept CSEA's Initial Proposal between the California School Employees Association (CSEA) and El Rancho Unified School District (ERUSD) for negotiations for the 2012-2013 school year.
(Reference pages 400-401)

M_____S_____Vote_____

- C. Adopt Resolution No. 20 – 2012/2013 authorizing the District to reduce or discontinue particular kinds of services, pursuant to Education Code 44955.
(Reference pages 402-404)

M_____S_____Vote_____

16.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- D. Adopt Resolution No. 21 – 2012/2013, authorizing the District to adopt Competency Standards in determining the order of termination and ranking of certificated personnel, pursuant to Education Code 44955.
(Reference pages 405-406)

M _____ S _____ Vote _____

- E. Adopt Resolution No. 22 – 2012/2013, authorizing the District to implement the procedures for skipping during a Certificated Reduction in Force, pursuant to Education Code 44955.
(Reference pages 407-408)

M _____ S _____ Vote _____

- F. Adopt Resolution No. 23 – 2012/2013, authorizing the District to determine the order of termination/reemployment for certificated personnel solely on the basis of the needs of the District and its students, pursuant to Education Code 44955.
(Reference pages 409-411)

M _____ S _____ Vote _____

19. ADJOURNMENT

M _____ S _____ Vote _____

REASONABLE ACCOMMODATIONS: Any individual with a disability who requires reasonable accommodation to participate in a Board Meeting may request assistance by contacting the Superintendent's Office at 9333 Loch Lomond Drive, Pico Rivera, CA 90660. Phone number (562) 801-5199; fax number (562) 949-2821.

<p style="text-align: center;"><u>FUTURE BOARD MEETINGS</u></p> <p>Thursday, March 14, 2013 Regular Public Mtg. (7:30 p.m. Open Session) at City Hall Thursday, April 18, 2013 Regular Public Mtg. (7:30 p.m. Open Session) at City Hall</p>

A copy of the Board Meeting Agenda is posted on the District's website, www.erusd.org. Written materials distributed to the Board after the 72 hour posting period will also be made available for public review at the time of distribution. Copies may also be obtained at the District Office or at the Board Meeting.